



# 巴尔的摩中文学校

College of Liberal Arts, Towson University ♦ 254 University Avenue ♦ Towson, MD ♦ 21204

## Baltimore Chinese School Parent and Student Handbook

### I. Expectations and Parent Responsibilities

- 1) The PTA will assist each class to select one Class Parent. Class Parent will be decided by all the parents of that class. Class Parents are responsible for communicating with other parents, and assisting teachers and school in teaching and learning.
- 2) The leasing contract between Baltimore Chinese School and Towson University requires the Chinese School to use designated classrooms. Please do not enter or use classrooms that are not designated for Chinese School. The use of such classrooms will be considered a breach of the contract, which may cause our school to lose the right of using any classroom at Towson U.
- 3) Policies to ensure a safe and positive learning environment:
  - i) Be on time – drop off and pick up your child punctually.
  - ii) Be quiet – during the school hours, please keep quiet, so that instruction is not interrupted.
  - iii) Be safe – please ask your child to stay inside the building. If you spot any unsafe behavior, please stop him/her immediately.
  - iv) Keep it clean – please assist our school staff to keep the building clean.
  - v) Use caution when driving – please be vigilant for pedestrians, follow the speed limit, stop at the stop sign, and park your car in the garage. Please do not park in front of the building.

### II. Student Handbook

Parents please remind your child to follow the following rules.

- 1) Be respectful; be friendly; and be responsible.
- 2) Say no to behaviors that may interrupt instruction: running or yelling in the hallway; and other interruptive behaviors.
- 3) Maintain a clean environment. Do not write or draw on walls or desks. Do not litter. **Retribution will be pursued for any incident of damage of school property.**
- 4) Stay safe. Do not run in classrooms or hallways. Do not wander to other levels in the building. Do not engage in rough play inside elevators.
- 5) Food and beverages other than water are not allowed inside classrooms.

Please review carefully the above handbook with your child, and sign the attached sheet. Please return the signed sheet to your child's teacher.



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## Student Handbook Signature Page

My child \_\_\_\_\_ (Child's Name), \_\_\_\_\_ (Class Number) and I have read and agree to abide by the Baltimore Chinese School Student Handbook.

Parent Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

\* Please ask your child to turn in this page to his/her teacher.